

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

Bridget Asay, President; Judy Walke, Vice President;
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KHL Board Development Committee Meeting Minutes

Thursday, June 29, 2023, 9:00 AM

In Person

1. Walke called the meeting to order at 9:14 am. Committee Chair Judy Walke, Trustees Edisa Gonzalez Revilla Muller (via phone) and Jeff Dean, and Library Executive Director Dan Groberg present.
2. Agenda approved by consent.
3. Motion for approval of minutes of May 31 made by Walke with second from Muller. Motion carried. No discussion.
4. Further reviewed Internal Trustee Documents, including the new Trustee Applicant Assessment Rubric and Trustee Interview Questions. Agreed to use new Trustee Applicant Assessment Rubric and Trustee Interview Questions for new Board of Trustees applications.
5. Agreed to post Board of Trustees openings a.s.a.p., and to ask Board Members for leads/suggestions for new Board candidates. Groberg to reply to applicants as applications come in, acknowledging receipt. Individual committee members identified community organizations whom they will contact for suggestions of people who might bring particularly needed skills or diverse perspectives.
6. Received Board Profile survey results, did not have time to review thoroughly. Agreed that at least one new Board candidate should have some background in financial planning/management, and that a new Board member with some legal background would also be helpful.
6. The committee set the next meeting date for August 10, 1:00 pm, in person.
7. No other business.
8. Adjourned 10:25 am.

Submitted by Jeff Dean