

**KELLOGG-HUBBARD LIBRARY**

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**KHL Board Development Committee Meeting Minutes  
Monday, November 7, 2022, 5:00 P.M.**

- 1) The meeting was called to order at 5:10 on Zoom and in person.
- 2) In attendance: chair Judy Walke, Jennifer Myka, Edisa Gonzalez Revilla Muller, Co-Directors Carolyn Brennan and Jessie Lynn; Craig Line was unable to participate.
- 3) Agenda approved without changes.
- 4) Minutes of October 18 meeting and October 31 special meeting were approved unanimously.
- 5) Three applicants interviewed for the soon-to-be vacant East Montpelier seat were discussed. One applicant for the East Montpelier seat was approved unanimously, and their name will be forwarded to the Executive Committee for their review and further action.
- 6) Three applicants interviewed for two Montpelier seats were discussed. Two applicants for the Montpelier seats were approved unanimously, and their names will be forwarded to the Executive Committee for their review and further action.
- 7) Next steps in contacting approved applicants (to confirm their willingness to serve and to inform them of the process for approval by the full Board and subsequent orientation by staff) were discussed and assigned to committee members.
- 8) Walke noted that she'd sent committee members a draft reflection on Board Development Committee roles in implementing the KHL Strategic Plan, and she invited additional reflections from all committee members.
- 9) Next committee meeting will be after the annual trustees' meeting in January; no date set.
- 10) No other business. Walke thanked all members of the committee for their excellent work.
- 11) Adjourned at 6:20 PM.

-- submitted by Judy Walke