

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

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Executive Committee Meeting

Tuesday, Oct. 10, 2023

The meeting was called to order at 3:33 p.m. via Zoom by Bridget Asay (Board President). Present: Judy Walke (1st VP), Sue Zeller (2nd VP), Tim Donovan (Treasurer), Sarah Seidman (Secretary), Dan Groberg (Executive Director).

The agenda was approved by consent. Donovan moved to approve the minutes of the 9-8-23 meeting, Walke seconded. Motion carried.

ED Report: The library is open! The fire alarm system is in and the security system will be installed Thursday. Next week the heating system should be operable. We have spent \$120,000 to date on flood recovery and have received the full \$400,000 from insurance. We have submitted \$118,00 in immediate response requests to FEMA but their response could take up to three months. Groberg is cautiously optimistic that FEMA may pay up to 90% of recovery costs—if instead it is 75% we will have a funding gap.

The library received \$7500 from the silent auction, well over the \$5000 goal. The reopening celebration at the library Oct. 7 was well attended despite the rainy weather.

A fundraiser with NYC poet and author Ross Gay on Oct. 25 at the Savoy could garner up to \$7500. Groberg said we have raised \$350,000 for recovery so far. Our architect is developing a bid package which will require Board review and approval. The next big meeting with the project manager is Oct. 30.

Groberg reported that the library will be required to petition for the increase in funding in Montpelier. He also said that the budgeted 8% increase in staff health insurance is instead expected to be 14%, which will impact that budget line for FY25. The question of whether the library should have a trauma kit, Narcan, and a defibrillator on hand requires further research. Asay noted that the response time from the fire department and police is usually around three minutes.

Donovan moved to recommend support of the municipal budget request to the full Board. Seidman seconded. Motion carried.

New Board members Donna Lasick and Heidi Parker will be voted onto committees at the Oct. 18 Board meeting. The Materials Selection Policy will be a separate agenda item to ensure a robust and thorough discussion of these guidelines for the library.

The agenda for the full Board meeting Oct. 18 at 5 p.m. was reviewed and approved with minor changes. The meeting adjourned at 4:30 p.m.

Respectfully submitted, Sarah Seidman, Secretary