

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

Bridget Asay, Board President; Judy Walke, Vice-President;
Sue Zeller, Vice-President; Tim Donovan, Treasurer; Sarah Seidman, Secretary;
Sarah Davis; Craig Durham; Dan Greene; Dan Groberg; Craig Line;
Jennifer Myka; Tai Nixa Peterson; Graham Sherriff.

**Minutes for the Board Development Committee Meeting
Wednesday, June 8, 2022, 5:00 pm
Online Zoom Meeting**

- 1) The meeting was called to order on Zoom by chair Judy Walke at 5:05 pm; In attendance: Judy Walke, Jennifer Myka, Craig Line, Co-director Jessie Lynn.
- 2) Agenda approved with no changes.
- 3) Minutes from 5/17/2022 meeting approved with no changes.
- 4) Jessie updated the committee regarding the status of working with DEI consultant Dr. Sherwood Smith; a contract with him has been signed, his work with the committee will begin at some point this summer. Recruitment notices for the soon-to-be vacant seat Montpelier seat will be continued; there has been one applicant for the seat at this time.
- 5) The draft Trustee Job Description was again reviewed and discussed; the document was approved by the committee.
- 6) The New Trustee Nomination Process document was discussed, and there was general agreement to further proposed changes; further action was postponed until Sherwood Smith can review the document and suggest further changes.
- 7) Results of the Board Composition Survey were discussed.
- 8) Trustee recruitment was discussed; Craig will contact Peter Johnke, Deputy Director of the Vt. Ctr. for Independent Living, to inquire about possible contacts; Judy and Craig will contact all other KHL Bd. Members to ask for suggestions of other possible applicants for the open Montpelier seat.
- 9) Next meeting: Monday, June 27, 5 pm, on Zoom
- 10) No new business.
- 11) Meeting adjourned at 6:08 pm.

--submitted by Craig Line