

KELLOGG-HUBBARD LIBRARY

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135 Main Street, Montpelier, VT 05602

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Board of Trustees

Bridget Asay, Board President; Judy Walke, Vice President;
Sue Zeller, Vice-President; Tim Donovan, Treasurer; Sarah Seidman, Secretary;
Sarah Davis; Craig Durham; Dan Greene; Dan Groberg;
Craig Line; Jennifer Myka; Tai Nixa Peterson.

**Executive Committee Meeting
Tuesday, August 23, 2022**

1. Meeting called to order at 4:45 PM via Zoom. On the call: Bridget Asay (Board President), Judy Warriner Walke (Vice-President), Sue Zeller (Vice-President), Tim Donovan (Treasurer), Jessie Lynn and Carolyn Brennan (Staff), Sarah Seidman, Secretary
2. Agenda approved.
3. Minutes of 6-3-22 meeting were approved. Sue moved and Tim seconded. Seidman abstained due to absence.
4. Co-directors report:
Bridget will cover any emergency during Carolyn/Jessie absence on 8-27-22.
 - a. Jessie noted unexpected delay in final GLL tasks: skylight, permanent landscaping and window restorations. She said Carolyn will lead the “pre-work” for formal union negotiations beginning January 2023. Jessie noted that district heat costs will be higher than expected, \$12K more than budgeted for next year.
 - b. Carolyn said many COVID restrictions are being removed. She reported on the Homelessness Task force meeting she attended and said KH needs to be aware of all services available since we are an information hub for those in need. She also said 3-4 volunteers are needed to do outreach and story times at local preschools and daycares.
5. Board committee reports: Board Development. Judy reported seven applicants for the open Montpelier trustee position, and an additional Montpelier slot will need to be filled as of January. New trustees in Calais and East Montpelier are needed due to Craig Line “termining out” and Jennifer Myka resigning.
6. Policy Committee: The committee has reviewed the mission update and will recommend policy adoption at the August meeting.

7. Finance and Fund development committees will meet in September.
8. Preliminary planning for Board trainings and speakers in 2023 is underway and will be reviewed at September EC meeting.
9. The agenda for the 8-25-22 full Board meeting was amended to specify that the motion to add names to the Volumes of Appreciation list is being made by the EC.
 - a. Most of the meeting will be devoted to reviewing the draft strategic plan with Carolyn and consultant Stephanie Lahar.
10. The meeting adjourned at 5:40 p.m.
11. Respectfully submitted, Sarah Seidman, Secretary