

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

**Board of Trustees**

Bridget Asay, President; Judy Walke, Vice President;  
Sue Zeller, Vice President; Tim Donovan, Treasurer; Sarah Seidman, Secretary.  
Sarah Davis; Jeff Dean; Craig Durham; Dan Greene;  
Edisa Gonzalez Revilla Muller; Tai Nixa Peterson; Sarah Swift; Donna Lasick; Heidi Parker

**Executive Committee Meeting**

**Friday, Sept. 8, 2023**

The meeting was called to order at 12:02 a.m. via Zoom by Bridget Asay (Board President). Present: Judy Walke (VP), Tim Donovan (Treasurer), Sarah Seidman (Secretary), Dan Groberg (Executive Director). Sue Zeller was absent.

Donovan moved to approve the minutes of the 8-10-23 meeting, Asay seconded. Motion carried. The agenda was approved.

Groberg gave a flood update. The SBA loan was rejected, which allows us to apply for a FEMA grant. The library has been assigned a FEMA representative and a state consultant will aid in the application process. The electricity has been partially restored and the library may be able to reopen by the end of September. The longer-term projects are the elevator and the basement space.

Donations of around \$300,000 have been received and the finance committee recommends setting up a matrix of restricted versus unrestricted donations and consulting an accountant to make sure we have a consistent and appropriate way to deal with donations. The fall flood appeal letter has been paused while this system is put in place. Donovan reiterated that a fund outside our regular budget should be set up for flood-related purchases and expenditures.

Groberg said the continuation of the current library hours, 10-6:30 weekdays and 10-2 Saturdays, is being reviewed. Librarian Picazio will present a proposal showing the pros and cons of keeping these hours and the full Board must vote on this change.

Groberg reported that a total of \$73,000 is needed in municipal funding from towns outside Montpelier at next year's Town Meetings. The full Board needs to vote on funding levels before the Worcester selectboard reviews their KH request on Oct.13. Details will be discussed at the September 20 full Board meeting with a special meeting/vote before the Worcester meeting.

Walke reported that the Board Development committee has selected and is interviewing five Montpelier candidates for three open trustee seats. Walke will send an email with candidate bios to the full Board so that they can be informed and ask questions before a special email vote preceding the full Board meeting. The goal would be to have three trustees approved at the September 20 full Board meeting.

Fall meeting schedule via zoom for the EC is as follows:

Tuesday Oct. 10 3:30 PM  
Tuesday Nov. 7 noon

The meeting adjourned at 12:55 p.m.  
Respectfully submitted, Sarah Seidman, Secretary