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**Minutes for the Board Development Committee Meeting
Tuesday, May 17, 2022, 5:00 pm - Online Zoom Meeting**

- 1) The meeting was called to order on Zoom by chair Judy Walke at 5:01 pm; In attendance: Judy Walke, Craig Line, Jennifer Myka, Co-director Jessie Lynn.
- 2) Agenda approved with no changes.
- 3) Minutes from 4/18/2022 meeting approved with no changes.
- 4) Jessie filled the committee in about her further conversation with DEI consultant Dr. Sherwood Smith; as his schedule will not permit him to engage with the committee right now, we will proceed with recruiting document reviews on our own to facilitate filling the upcoming vacant Montpelier seat on the Board. Recruitment notices for that soon-to-be vacant seat will be initiated at this time.
- 5) Current documents were reviewed and discussed; Jessie will suggest and incorporate changes and these will be discussed at our next meeting.
- 6) A Board profile matrix was discussed, with plans to circulate it to the full Board at the upcoming June retreat, with the intention of gathering information about current Board member experiences and attributes.
- 7) Other upcoming Board openings were briefly mentioned; no actions are required for those seats at this time.
- 8) No new business.
- 9) Next meeting was set for Wednesday, June 8, 5 pm.
- 10) The meeting was adjourned at 6:05 pm.

--submitted by Craig Line