

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

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**Executive Committee Meeting**

**Monday, April 10, 2023**

The meeting was called to order at 12:01 p.m. via Zoom. On the call: Bridget Asay (Board President), Judy Warriner Walke (Vice-President), Dan Groberg (Vice-President), Tim Donovan (Treasurer), Sarah Seidman (Secretary), Jessie Lynn and Carolyn Brennan (Co-directors).

Agenda approved. Donovan moved and Walke seconded approval of the minutes of 3-9, 3-21 and 4-1. Motion carried with Groberg abstaining.

Groberg moved and Walke seconded a motion to hold an executive session for a contract matter where a finding of premature disclosure would disadvantage the library. Motion carried. Walke moved and Groberg seconded a motion to go into executive session. Motion carried. The group went into executive session at 12:10 p.m. and came out of executive session at 12:35 p.m.

Lynn reported that a donor has offered matching funds toward the project to correct the overheating problem on the second floor. Problems with the elevator sump pump are being addressed, and the basement bathroom door is awaiting repair.

Brennan noted that she's been chosen to attend a New England Library Leadership symposium and will be absent April 24-27. The library will close May 25 to allow the librarians on staff to attend a shared all-day training at the Waterbury Library to better assist patrons undergoing mental health crises. Brennan presented testimony on libraries as emergency sites to the state legislature and will also give testimony to the legislature on intellectual freedom next month.

She reported that the library has chosen not to remain part of the First Wednesdays program and will instead utilize more services with the Council on the Humanities' speaker programs. The East Montpelier room will not be used for after-school programs at least through the spring as teens are choosing to go to the children's room or computer areas instead. The new telephone system will be implemented through RB Tech at a cost of around \$7500 which should be covered by Technology & Innovation reserve funds.

The full Board agenda for 4-19-23 was reviewed and adopted with minor changes. Based on research in the current market for comparable nonprofits in Vermont, the executive committee agreed to direct the hiring committee to post the job position of Executive Director with an indicated salary range of \$75-\$85,000.

The meeting adjourned at 1:09 p.m.

Respectfully submitted, Sarah Seidman, Secretary