

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 www.kellogghubbard.org

Board of Trustees

Judy Walke, Acting Board President; Sue Zeller, Vice-President;
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**Executive Committee Meeting
Tuesday, Feb. 8, 2022**

The Executive Committee of the Kellogg-Hubbard Library met remotely (via zoom) on 2-8-22 at 12:03 p.m. On the call were: Judy Warriner Walke (Acting Board President), Sue Zeller (VP), Tim Donovan (Treasurer), Sarah Seidman (Secretary), Bridget Asay, Jessie Lynn and Carolyn Brennan (KH Co-Directors). The agenda was approved. Zeller moved and Donovan seconded approval of the minutes of the 1-11-22 meeting. Motion carried. Asay abstained.

Zeller moved and Donovan seconded a motion to include the co-directors in the scheduled executive session to discuss a personnel matter. Motion carried. The committee went into executive session at 12:05 p.m. The committee came out of executive session at 12:47 p.m. and agreed to invite the full Board's input in respect to the personnel matter at their 2-16-22 meeting.

Donovan moved and Zeller seconded a motion as follows: The Executive Committee recommends that the full Board approve the proposal to hire Stephanie Lahar as the Library's strategic planning consultant. Full board approval is required because the contract exceeds \$15,000. Motion carried.

The EC discussed the composition of the standing committees and how best to utilize Board members in key roles, particularly in re-energizing the Board Development committee. Zeller volunteered to join the Policy Committee.

The co-directors' report will be presented in written form at the 2-16-22 meeting, as will standing committee goals for 2022. Lynn will add an executive session to the agenda for the full Board meeting.

The meeting adjourned at 1:08 p.m.

Respectfully, Sarah Seidman, Secretary