

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

**Board of Trustees**

Bridget Asay, President; Judy Walke, Vice-President; Sue Zeller, Vice-President;  
Tim Donovan, Treasurer; Sarah Seidman, Secretary;  
Sarah Davis; Craig Durham; Dan Greene; Dan Groberg;  
Craig Line; Jennifer Myka; Tai Nixa Peterson; Graham Sherriff.

**KELLOGG-HUBBARD BOARD OF TRUSTEES MINUTES  
Wednesday Feb 16, 2022 Virtual Meeting via Zoom**

1. Called to order at 5:05 p.m. by Acting President Judy Walke. Present: Bridget Asay (President), Judy Walke (1<sup>st</sup> VP), Sue Zeller (2<sup>nd</sup> VP), Tim Donovan (Treas.) Sarah Seidman (Sec.), Dan Groberg, Dan Greene, Tai Nixa Peterson, Craig Line, Craig Durham, Graham Sherriff, Jennifer Myka, Co-Directors Carolyn Brennan and Jessie Lynn, Staff member Steve Picazio, GLL manager Rich Horchler.
2. Agenda approved by consent.
3. Zeller moved and Peterson seconded approval of minutes of 1-19-22. Motion carried.
4. Zeller moved and Seidman seconded a motion: "To assign the duties and power of the office of President back to Bridget Asay and to thank Judy Walke for her service as Acting President." Motion carried.
5. *Give the Library a Lift!* Project Manager Rich Horchler lauded Lynn's management skills and gave a thorough presentation on the dozens of updates, repairs and improvements made to the library building in the past two years. Remaining projects include: circuit breaker mapping, carpet tile flooring, the skylight overheating project, exterior window repairs.
6. The trustees and new Worcester representative Sarah Davis introduced themselves.
7. Brennan gave a strategic planning update. Tasks have been assigned to committee members, the VCF has awarded KH a \$3000 grant to help defray consultant costs. Walke moved and Durham seconded a motion to approve the proposal to hire Stephanie Lahar as the strategic planning consultant. After some discussion, motion carried.
8. Zeller moved and Donovan seconded a motion to include the co-directors in an executive session to discuss a personnel matter. Motion carried. The group went into executive session at 5:52 p.m. The group came out of executive session at 6:15 p.m.
9. The Co-directors and committee reports were made in written form.

10. Brennan asked for volunteers to hold signs on Town Meeting Day and urged everyone to get out the vote.

11. Donovan noted the finance committee will have a March meeting with financial advisors regarding ESG investment strategies.

12. The next meeting will be Wednesday March 16 at 5 p.m. The meeting adjourned at 6:19 p.m.

Respectfully, Sarah Seidman, Secretary